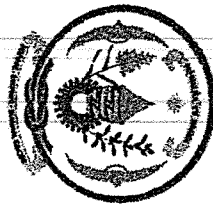
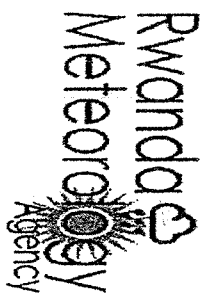


MINISTRY IN CHARGE OF EMERGENCY MANAGEMENT  
(MINEMA)



METEO RWANDA



UNITED NATIONS DEVELOPMENT PROGRAMME

(UNDP)



*Empowered lives.  
Resilient nations.*

ANNUAL WORK PLAN 2019  
"Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"

Year 2019

Ministry of Emergency Management  
 Single Project Implementati  
 Rwanda Meteorology Agency  
 Disaster Programme  
 Project "Strengthening National and local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"  
 Disaster Programme Work Plan 2019

| Y8                | Activities to Deliver output   | Estimated budget<br>(Operational rate \$= 872<br>Rwf) |            | Quarter budget (USD) |        |        |        | Responsible<br>Party | Indicators  | Baseline  | Targets   | Stakeholders                                     | SOURCE OF<br>BUDGET |
|-------------------|--|---|------------|----------------------|--------|--------|--------|----------------------|---|---|---|--|---------------------|
|                   |  | USD   | Rwf        | Q1                   | Q2     | Q3     | Q4     |                      |   |   |   |  |                     |
| Project output 1: | Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts | 15,000  | 13,080,000 | 0                    | 9,000  | 5,000  | 0      | MINEMA               | A capacity development strategy and plan for Ministry in Charge of Emergency Management, Districts, DIDIMACs, SEDIMACs, NPDM, NADIMATEC and Rwanda Meteorology Agency   | 88 MIDIMAR, NPDM, DIDIMACs and SEDIMACs 18 Metro Rwanda staff (2013-2018) | Q2&Q3: MINEMA, District staff, NPDM, NADIMATEC, Rwanda Meteorology Agency, DIDIMACs and SEDIMACs capacities assessed                        | MINEMA, METEO RWANDA, MINALOC                    | UNDP                |
|                   | 1.1 Conduct DRR/DRM Capacity Needs Assessment of Ministry in Charge of Emergency Management, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs              |   |            |                      |        |        |        | MINEMA               | A capacity development strategy and plan for Ministry in Charge of Emergency Management, Districts, DIDIMACs, SEDIMACs, NPDM, NADIMATEC and Rwanda Meteorology Agency   | No  | Q2 & Q3 : Capacity development plan developed for MINEMA, District staff, NPDM, NADIMATEC, Rwanda Meteorology Agency, DIDIMACs and SEDIMACs | MINEMA, METEO RWANDA MINALOC (DIDIMAC& SEDIMAC)  | UNDP                |
|                   | 1.2 Develop the capacity development strategy and plan for Ministry in Charge of Emergency Management, Districts, DIDIMACs, SEDIMACs, NPDM, NADIMATEC and Rwanda Meteorology Agency        | 10,000  | 8,720,000  | 0                    | 5,000  | 5,000  | 0      | MINEMA               | A capacity development strategy and plan for Ministry in Charge of Emergency Management, Districts, DIDIMACs, SEDIMACs, NPDM, NADIMATEC and Rwanda Meteorology Agency   | No  | Q2 & Q3 : Capacity development plan developed for MINEMA, District staff, NPDM, NADIMATEC, Rwanda Meteorology Agency, DIDIMACs and SEDIMACs | MINEMA, METEO RWANDA MINALOC (DIDIMAC& SEDIMAC)  | UNDP                |
|                   | 1.3 Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, NPDM, METEO Rwanda and local staff including disaster management committees                     | 45,000  | 39,240,000 | 8,000                | 12,000 | 13,000 | 12,000 | MINEMA               | Number of MINEMA and Metro Rwanda staff, NPDM focal points, and members of DIDIMACs and SEDIMACs men and women trained that have improved technical skills in risks reduction, management and response to natural disasters and limit gender-differentiated impacts | 88 for MINEMA ; 18 Metro staff  | Q1-Q4 of the capacity development plan developed implemented 238 MINEMA staff; 88 Metro staff   | MINEMA, METEO RWANDA, MINALOC (DIDIMAC& SEDIMAC) | UNDP                |

|  |         |             |        |        |        |        |        |        |        |        |                 |  |  |   |        |      |  |  |  |  |
|--|---------|-------------|--------|--------|--------|--------|--------|--------|--------|--------|-----------------|--|--|---|--------|------|--|--|--|--|
| 1.4 Support the participation in the International Conference for DRR/DRM and study tours  |         |             |        |        |        |        |        |        |        |        |                 |  |  |   |        |      |  |  |  |  |
|  | 144,400 | 125,916,800 | 36,100 | 36,100 | 36,100 | 36,100 | 36,100 | 36,100 | 36,100 | 36,100 | MINEMA          | % of program staff operationalised   | 100%   | Q1-Q4: all (100%) program staff operationalised | MINEMA | UNDP |  |  |  |  |
| 1.5 Support program personnel to manage and coordinate the program   | 31,000  | 27,032,000  | 6,520  | 8,480  | 8,000  | 8,000  | 8,000  | 8,000  | 8,000  | 8,000  | METEO<br>RWANDA |  |  | METEO<br>RWANDA                                 | UNDP   |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 |  |  |   |        |      |  |  |  |  |
| 1.6 Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans | 14,000  | 12,208,000  | 3,500  | 3,500  | 3,500  | 3,500  | 3,500  | 3,500  | 3,500  | 3,500  | MINEMA          | Number of NPDM meetings held   | 4 NPDM meetings per year   | MINEMA  | UNDP   |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 | 18 DRM policies, strategies, plans developed or updated (2013-2018)  | Q1-Q4: 18 Policies, strategies, plans developed or revised                                       |   |        |      |  |  |  |  |
| 1.7 Support to mainstream DRR/DRM into national and district Development Plans and Development Sectors                               | 10,000  | 8,720,000   | 2,000  | 3,000  | 3,000  | 3,000  | 3,000  | 3,000  | 2,000  | 2,000  | MINEMA          | Number of development sectors and districts in which DRR is updated and mainstreamed at national and local level | 9 development Sectors; 29 Districts (2013-2018)  | MINEMA,<br>MINALOC                              | UNDP   |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 |  | Q1-Q4: 2 Sectors; 4 Districts  |   |        |      |  |  |  |  |
| 1.8 Support district authorities in updating and reviewing Disaster Management Plans   |         |             |        |        |        |        |        |        |        |        |                 |  |  |   |        |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 |  |  |   |        |      |  |  |  |  |
| 1.9 Support to developing and customizing Multi Hazard EVS and sharing best practices  | 8,000   | 6,976,000   | 0      | 8,000  | 0      | 0      | 0      | 0      | 0      | 0      | METEO           | Number of international conferences/trainings to Meteo Rwanda forecasters, workshops with stakeholders           | 1 International conferences/trainings to Meteo Rwanda forecasters; 2 workshops with stakeholders | METEO<br>RWANDA                                 | UNDP   |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 |  | Q2:  |   |        |      |  |  |  |  |
| 1.10 Support to developing and customizing SOP for national early warning and response   | 5,000   | 4,360,000   | 0      | 5,000  | 0      | 0      | 0      | 0      | 0      | 0      | MINEMA          | SOP for national early warning and response  | No   | MINEMA,<br>METEO<br>RWANDA                      | UNDP   |      |  |  |  |  |
|  |         |             |        |        |        |        |        |        |        |        |                 |  | Q2: SOP for national early warning and response  |   |        |      |  |  |  |  |





| Output 4 :<br>Communities have strengthened capacity to mitigate, adapt and respond to disaster risks | 4.1 Assist districts prone to disasters in managing District Disaster Management Officer (DDMO) | 4.2 Assess social and economic losses and damages from past disasters | 4.3 Production and dissemination of public awareness materials (i.e. brochures, pamphlets, flyers, pull up banners, banners, reports, picture frames, etc.) including to vulnerable population | 4.4 Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups' | 4.5 Support innovative socioeconomic initiatives of population vulnerable to disasters |  |  |   |  |             |                |                  |      |
|---|---|---|--|---|--|--|--|---|--|-------------|----------------|------------------|------|
|   | 58,240  | 50,785,280  | 14,560   | 14,560  | 14,560   | 14,560   | 14,560   | MINEMA  | Number of deployed DDMOs to support districts                          | 6 DDMOs     | Q1-Q4: 6 DDMOs | MINEMA, District | UNDP |
|   | 15,000  | 13,080,000  | 12,000   | 2,000   | 1,000  | MINEMA   | % of population aware of DRM, Disaster risks A comprehensive DRM training manual | 30%   | Q1-Q2 : Increased by 30% from baseline A comprehensive training manual | MINEMA      | UNDP           |                  |      |
|   | 50,460  | 44,001,120  | 2,000  | 2,000   | 23,460   | 23,000   | MINEMA   | Number of households (gender-disaggregated, female-headed and male-headed) having benefited from the implementation of disaster mitigation measures | 2,000  | Q1-Q4: 2150 | MINEMA         | UNDP             |      |
|   | 30,000  | 26,160,000  | 2,000  | 28,000  | MINEMA   | % of households (gender-disaggregated, female-headed and male-headed) supported through livelihood intervention able to generate at least the same revenues as prior to their displacement<br>Nr of community members benefited from economic activities | No   | Q1-Q4 : 100% of eligible selected households  | MINEMA   | UNDP        |                |                  |      |

